

AT CHABAD ESFORMES HEBREW ACADEMY,
WE LEARN, WE ARE RESPECTFUL, WE ARE RESPONSIBLE, WE ARE SAFE BECAUSE



Chabad Esformes Hebrew Academy

2020-2021 School Year

Handbook Addendum

COVID-19 School Policies and Procedures

***All policies are subject to change with updates in government Covid-19 regulations**

****Re-Assessment of this plan will take place on September 30, 2020**

Dear Parents,

As we prepare for the upcoming school year, first and foremost in our minds is the safety and well-being of our students and staff.

The information contained in these pages reflects discussions and consultations with medical professionals and guidance from local, state and federal agencies. We have done our best to provide you with a clear, concise and practical outline of what we have planned for the school season.

This information and attached acknowledgment of receipt of this packet, is an addendum to the Parent Handbook, which can be found on our website: www.esformeshebrewacademy.org.

With all necessary precautions in place and our vigilance during the school year, we are confident that we can provide your children with another amazing school year. Nonetheless, we cannot guarantee that COVID-19 or other illnesses will not occur at school. No school can make that guarantee. Please make the best decision for you and your family.

The success of our school year depends upon all families openly and honestly communicating whether anyone in their home has tested positive or even has any related symptoms. Stigma or silence surrounding this is counterproductive. If we’re open and honest with each other, we can keep school—and the joy that it brings to dozens of families— in-person all year long.

A re-assessment of this plan by our team will take place on September 30, 2020. If changes are deemed necessary a new plan will be formulated with plans for implementation of the new plan to begin on October 12, 2020.

As always, feel free to contact us with any questions or concerns that you may have.

With heartfelt prayers for a well-deserved safe, healthy and enjoyable school year for our students!

Sincerely,

Chabad Esformes Hebrew Academy

Rebbetzin Chani Ezagui, Director

Selena Bowe, Principal

Temperature and Symptom Screening

- Each staff member as well as each student must have their temperature taken and recorded daily, before entry into the building. In addition to temperature checks, a short “Symptom Screening” questionnaire will be completed on each student and staff member.
- If anyone presents with a temperature above 98.9 a re-check will be required.
- Any guests or service workers will also be required to do a temperature and symptom screening before entry.

Drop-Off and Dismissal Procedures

- For the safety of our students and staff, ***PARENTS AND/OR ANY OTHER VISITORS WILL HAVE RESTRICTED ACCESS TO THE BUILDING DURING SCHOOL HOURS.***
- If possible, older people such as grandparents should not pick-up or drop-off children because they are more at risk.
- Only the student/s in the first car in line should exit the car (one at a time).
- Please wait for your child/ren to have his/her temperature checked and a “go ahead” signal from a staff member before moving on.
- If you are **not** the first car in line, please keep your child/ren in the car, until it is your turn.

Drop off will be done as a staggered start in the mornings.

STAGGERED START TIMES:

GRADES	START TIME	DROP OFF	LOCATION
VPK, 3rd – 8th	8:15 AM	8:00 AM – 8:10 AM	Front
TK, K – 2nd	8:30 AM	8:15 AM – 8:25 AM	Front
TORAH TOTS, 3 years	8:45 AM	8:30 AM – 8:40 AM	Back preschool gate

DISMISSAL:

- Torah Tots and Preschool students will be dismissed beginning at 3:50 pm from the back Preschool Playground gate. After you have received your child re-enter the carline and proceed forward as usual.

Sick Policy

- Keep your child home if they are showing any signs or symptoms of illness.
- Any child with a temperature of 100 or above will be sent home. Temperature screenings will be conducted daily upon arrival via an infrared touchless thermometer.
- Children must be symptom free (without the aid of a fever reducing medication) for a minimum of 24 hours before returning to school.
- If your child has an excessive and unusual runny nose, cough or sneeze, fever, vomiting, diarrhea, rash, loss of taste or smell, or any other symptoms typical of COVID-19, we will ask that you pick your child up and keep him/her home until symptom free (for a minimum of 24 hours). In some cases, a note from your child's doctor will be required for your child to return to school.
- If your child shows symptoms while at school, they will be cared for by a staff member in isolation. If it is determined that the student needs to go home you will be asked to pick up your child within 30 minutes of being contacted. If you are not able to be reached then the emergency contact that you selected will be notified to pick up the child. The isolation room will then be sanitized and disinfected.
- If you, your spouse, family member or other member of your household have a temperature or are sick, we respectfully request that you keep your child/children home.
- If your child is out sick or quarantined because of a family member then remote learning will begin (if the student is physically able). All work done through our remote learning classrooms is subject to being graded.

Confirmed COVID-19

- If COVID-19 is confirmed in a child or staff member, the respective class will revert to remote learning. We will notify you immediately if that is the case.
- Local health authorities will be notified and will advise us on the next steps and/or procedures.
- Areas used by anyone with a confirmed case will not be used until cleaning and disinfection has occurred.
- Any student or staff member who has a confirmed case of COVID-19 will need to self-quarantine for 14 days. In addition, a doctor's note will be required before returning.
- Any student whose parent or another member of their household has a confirmed case of COVID-19 will need to self-quarantine for 14 days. In addition, a doctor's note will be required before returning.

Masks

- Staff will be required to wear masks throughout the day. This includes, but is not limited to wearing masks during drop-off, pick-up, transitions and when handling food. Teachers may opt for a face shield for language activities in order for the student to see the mouth movements. In addition to masks, staff will be required to wear gloves when it might be required to have hand-to-hand contact with students or when handling food.
- In the event that students are not able to practice social distancing they will be asked to wear a mask.

Physical Distancing

In an effort to limit exposure and to provide contact tracing should the need arise; we have put in place the following guidelines:

- Classes and staff will be as static as possible. The same group of children will remain with the same staff as much as possible during the day.
- We will restrict mixing between groups of students.
- During nap time for younger children, cots will be set up 6 feet apart.

Sanitizing

All materials not easily sanitized will be removed from the classroom.

Hand washing will take place often and under the supervision of the staff. The following times are mandatory for hand washing or sanitizing:

- Immediately upon entering the building in the morning.
- Before and after snack.
- Before and after going outdoors to play.
- Before lunch. After using the bathroom.
- Before leaving school at the end of the day.
- Hand sanitizing stations will be placed throughout the school. In addition, every classroom will have hand sanitizing stations for students and staff to sanitize in between hand washings.
- Anti-microbial air filters have been installed throughout the building's HVAC system.
- 3rd party sanitation services have been contracted with CDC approved cleaning products.
- Sanitation checklists have been implemented for all cleaning services.

Food & Drinks

- At this time students are required to bring a lunch each day. It is recommended to use disposable containers. This policy will be re-visited during the re-assessment meeting on September 30, 2020.
- Water fountains will not be open for use. We ask that you send a large water bottle with your child. This is **VERY** important especially, with the Florida summer heat. Water bottles should be disposable if possible. Re-usable water bottles will be permitted, but must be sent home daily for proper sanitation.
- Touchless water dispensers will be available for water refills.
- Preschool classes will be serving a snack. Staff will wear masks and gloves when preparing and serving any snacks.

Staff

- All staff will be trained on appropriate cleaning and disinfection, hand hygiene, and respiratory etiquette.
- All staff will undergo CPR and First Aid training.

Program Modifications

In order to adhere to CDC guidelines, we have altered the School program as follows:

- Cameras in the classrooms.
- At this time there will be no off-site field trips. This policy will be re-visited during the re-assessment meeting on September 30, 2020.
- Synagogue members and/or visitors will have restricted access of facilities during school hours.
- Classes will remain as static as possible. Students will stay with the same class/learning pod throughout the day. In the event that a shared space is utilized then that room will be sanitized between uses.
- In the event of Volusia County school closings we will attempt to remain open if possible. If this is the case we will switch to an A/B schedule.

(A) Day Monday & Wednesday

K-4, will be in the building for face to face

5-8, will be at home on remote learning with teachers

(B) Day Tuesday & Thursday

5-8, will be in the building for face to face

K-4, will be at home on remote learning with their teachers

Friday, will be used to offer additional academic support

***Preschool will remain face to face with a schedule modification**

Agreements

If you are uncomfortable with sending your child to school with these precautions in place, please select the remote learning option. These precautions are in place to provide every effort to keep every child and family safe; however, this does not provide any guarantee of any kind. As the parent of the child attending, you assume all risks associated with allowing your child to begin attending. We are doing everything we can in our power to keep every child safe during this time. Working together during this time is important.

Complete Registration

In order to complete registration and secure your spot for the 20-21 school year the following is required:

- Complete the Online Enrollment form.
- Make sure all your medical and additional school forms (Medication Authorization, Physical, and Immunization) are up to date. If you need help please contact Donna in the office at 386-672-9300, ext. 121.
- If applicable, make sure your DCF forms is complete.
- Fill out and sign the school waiver.
- Complete Payment (by using your FACTS account) or in the office if other arrangements have been made.

8/10/2020 th